




# Babatunde Ismaiel Amosun

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## Education

### University of Westminster

Marylebone, London.  
Masters (M.Sc) Real Estate Development  
Sept. 2023

### Olabisi Onabanjo University

Ago-Iwoye, Ogun state, Nigeria  
Bachelor of Science (B.Sc.) Architecture  
Jan 2013

## Professional Associations

Royal Institute Of Chartered Surveyors (RICS)  
Graduate Member

Nigeria Institute Of Architects (NIA) Graduate  
Member

## Trainings and skills

AutoCAD  
CRM  
SMSTS training  
Diploma In facilities management  
Health and safety in a construction environment  
Fire safety awareness in construction and the built  
environment  
Architecture and construction contract  
administration  
Care of duty  
Support and mental health  
Motivated self-starter  
Enthusiastic  
Strong team player

## Career objective

Dynamic and results-oriented property professional with a proven track record in real estate management and development. Seeking a challenging role where my expertise in property acquisition, asset management, design, construction and strategic planning can be leveraged to contribute to the growth and success of a progressive real estate organisation.

## Work experience

### Single Homeless Project (SHP)

#### Kings Cross, London, UK

*Voids Officer, Feb. 2024 till date*

- Management of maintenance voids and responsible for processing pre-void inspections and coordinating repair works to get them ready to let in line with agreed timescales and to meet KPIs
- Coordinate works with registered providers, approved contractors and in-house maintenance team to deliver on projects and ensure the achievement of optimal value for money
- Responsible for the effective management of spaces using database systems in monitoring void progress to eliminate the financial impact of ineffective housing maintenance processes whilst creating innovative ways to reduce waste and void loss.

### Amazon UK

#### LCY 3, Dartford, UK

*FC Associate, Oct 2022 till date*

- Maintaining inventory accuracy by performing inspections, regular cycle enumeration, reporting discrepancies, data analysis and making recommendations for operations enhancement
- Responsible for executing various tasks to ensure adherence to quality standards, timelines and other regulatory requirements.
- Proactive and solution-oriented mindset, collaborate effectively in a team, maintain attention to detail while managing multiple tasks, and exhibit a strong commitment to delivering high-quality services.

### Holy Trinity Healthcare UK

*Housing officer, Oct 2022 – May 2023*

- Implemented effective housing strategies, leading to improved housing management, occupants comfort, safety and overall satisfaction.
- Demonstrated exceptional teamwork, contributing to the smooth functioning of the healthcare team work environment leading to improved service delivery.
- Responsible for processing and co-ordinating maintenance and repair works whilst also acting as a regular and visible presence on site, taking necessary actions to ensure they are safe and well-maintained. Provide advice, information, and reports on housing management

### Veritaz Consults Ltd,

#### Abeokuta, Nigeria

*Architect/ Property manager Sep 2015 – Sept 2022*

- Create comprehensive architectural plans, including site analysis, space programming, and schematic designs in compliance with local building codes and regulations.
- Prepare detailed construction drawings, specifications, and documents for bidding and permitting processes. Coordinate with engineers and consultants to integrate their expertise into the project.
- Supervise, coordinate and inspect construction works on site, ensuring builder compliance with design specifications and advising on designs